

Appendix A

SOUTH EAST BUSINESS PORTAL

Creating an Opportunity Record – Information Required

<u>Title of Contract</u>	
Please give the title of the contract being offered	Weather Damage Repairs to Roads in Kent
<u>Dates:</u>	
Planned Start Date	19 April 2010
Planned End Date	To be agreed
Last Date for registering interest	1 March 2010
<u>Contract Options</u>	
OJEU Flag?	NO
Open to other Councils?	NO
<u>Values</u>	
Estimated quantity (if applicable)	
Estimated annual value (if applicable)	between £1,000,000 - £2,500,000
Estimated total contract value	between £1,000,000 - £2,500,000
<u>Notes</u>	
Please give all the details about the opportunity being offered – use a separate sheet of paper if necessary	See attached sheet

Contact Details	
Name	Keith Macklin
Unit	Kent Highway Services
Telephone number	01622 666027
E mail address	Keith.macklin@jacobs.com

For Finance use only	
Date created in Portal	
Business Portal Reference Number	

Weather Damage Repairs to Roads in Kent

This opportunity is for patching and repairs to carriageways in Kent. The total estimated value is £1,000,000 but a further £1,500,000 may become available. The work will be split into 12 contracts – one for each district in Kent, and no tenderer will be awarded more than two contracts.

Strategic and locally important roads (these are mainly A and busy B class roads) and will be excluded from these contracts.

The work will be on a “find and fix” basis and will include all traffic management. Two or three gangs will be required in each district. Contractors will be provided with routes to work to in advance and this will include reports of pot holes and minor patching already received from the public. All repairs must be properly cut back and sealed. Contractors will be required to provide before and after photos of sections of roads where repairs have been undertaken. Permitting and road markings etc will be organised by Kent Highway Services. The successful contractors must have internet access and email to assist with submission of reports etc for the management of the contract and all crews must have mobile phones.

Induction will be given to all companies prior to work starting to clarify identification of repairs and agree working practices such as how the schedules of roads will be provided.

Applicants, including those already on Kent’s List of Approved Contractors for Highway Works, will be sent an application form which will require details of the applicant’s finances, health and safety, insurances and quality assurance. References for relevant work will be requested and checked. All of the information requested must be returned by 2nd March 2010.

As a minimum, contractors must:

- have at least £5,000,000 public liability insurance;
- must be quality assured, in accordance with BS EN ISO 9001 via a third party certification scheme accredited by the United Kingdom Accreditation Service (UKAS) or equivalent, and
- a minimum annual turnover of £500,000 in each of the last two years.

The intended programme is:

- Publish contract notice 12th February
- PQQ available 16th February – 1st March
- Closing Date for PQQ responses 2nd March
- Issue tenders 12th March
- Return tenders 26th March
- Award contract 1st April
- Induction event for contractors early April
- Start on site 19 April